



Change for Children Association Call for Board Members - 2010

Change for Children Association (CFCA) is an Edmonton based, non governmental organization with 34 years experience working for sustainable, community development in Latin America and Africa and providing Global Education in Canada. We are a non-partisan and non-sectarian society.

Change for Children is currently accepting applications from interested individuals to fill vacancies on our Board of Directors. Information regarding CFCA can be found on our website at www.changeforchildren.org

Board members are elected for a two-year term and can be renewed for one term. Individuals who are Alberta residents may apply for appointment to the Board or may be nominated by another individual, group or organization. Applicants are expected to adhere to the mission and vision of Change for Children.

Level of Involvement:

Change for Children operates on a flat staffing structure with no Executive Director; therefore, the board is a key governance body responsible for policy and funding decisions concerning a budget of approximately \$1 million/year. In addition to participation at the Board level, Board members also sit on one of the following committees: Education and Public Engagement, Funds Development, Projects Management, Human Resources, or Finance which meet regularly.

The Board of Directors meets once per month on Saturday mornings. Board committees meet monthly, usually in the early evening.

Major Responsibilities:

- Adhering to the bylaws, policies and objects of the Association as set out in the articles of incorporation.
- Organizational leadership and advisement
- Organization of board of directors, officers and committees
- Formulation and oversight of policies and procedures
- Financial management including adoption and oversight of the annual budget
- Oversight of program planning and management
- Review of organizational and program reports
- Acting as ambassadors of CFCA and making best effort to be active in the Change for Children communities
- Fundraising and public relations

Expectations of board members:

- Attend and participate in meetings and special events on a regular basis
- Participate on one of board committees; serve on ad-hoc committees as necessary
- Be alert to member needs and concerns that can be addressed by CFCA mission, objectives, and programs.

- Help communicate and promote CFCA mission and programs
- Become familiar with CFCA finances, budget, and financial/resource needs.
- Understand the policies and procedures of CFCA

Qualifications:

All applicants should have knowledge and experience in board governance and processes. Applicants should also have a background of involvement in NGO/ non-profit organizations as a volunteer, or other. Excellent communication skills are required plus additional experience in one or more of the following areas:

- Policy and program development
- Financial management
- Communications/media
- Fund development
- Committee leadership
- Human Resources

Please submit a cover letter and resume to:

Genna Collier (CFCA Board President) at: genna.collier@gmail.com

Mail to :

2nd floor
10808 – 124 street
Edmonton AM
T5M 0H3

Or fax to : (780) 448 1507

Change for Children welcomes a diversity of applicants and we thank all applicants for their interest; however, only individuals selected for interviews will be contacted.

Important dates:

- **Deadline for applications: June 11, 2010**
- **Pre-orientation: June 17, 2010**
- **AGM election of new board members: June 26, 2010**